



Lifelong Learning Programme Leonardo Da Vinci partnership
Title of the Project: Labour Market Needs, Professional Profiles and Competences
Sign of the Spanish projectpartner: 2011-1-ES1-LEO04-35928

The Minutes of the NE.P.CO Meeting Valencia, April, 25th and 26th 2012, Spain

Introduction

The second meeting of the NE.P.CO project was held in Valencia, in April, the 25th and the 26th, 2012. The meeting took place at the Training and Employment Center of Leones, one of the front-offices of the Employment Department of the City Council of Valencia. The most important issue of the meeting was the approval of the working documents, the "Internal Procedure" and the "Communication and Dissemination Strategy" and in addition the approval and publication of the first Newsletter written in English on the web-site of each partner after the meeting that will be organized in Randers in June, the 12th and 13th, 2012.

Participants

Danish partner:

Helle Bonde, Randers Kommune – Center for Competence Development and Jobrotation, Manager

German partner:

Dr. Thomas Müller, Harz AG – Initiative region of growth, Chief Executive Officer of the Harz A.

Katja Heidler, Harz AG – Initiative region of growth, Development and Coordination of Projects.

Spanish partner:

Cristina Garcí, City Council of Valencia, Head of the Employment Department.

Oreto Argente, City Council of Valencia, Local Development Manager.

Maria Martínez, City Council of Valencia, Local Development Manager.

Francesca Rondina, City Council of Valencia, assistant ("LLP - Leonardo da Vinci" traineeship).

Agenda (Annex 1: Agenda of the meeting)

Development

On the first day of the meeting, April the 25th, 2012, the partners of the NE.P.CO Project were received at the Training and Employment Center of Leones with a welcome speech of the Head of the Employment Department of the City Council of Valencia, Mrs. Cristina Garcí, and they had the opportunity to introduce themselves as well as the organization they work for. Later, the Professors of the Faculty of Economics of the University of Valencia, Amparo Cervera, Professor of Marketing and Market Research, and Mr. Gregorio



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Garcia, Associate Professor in Economic Analysis, presented the main objectives and conclusions of the research "Employment Needs and Professional Profiles for Graduates in the City of Valencia and its Metropolitan Area". This study was promoted last year by the City Council of Valencia and was focused on the opportunities of graduates to find a job in Valencia and its metropolitan area in the near future.

During the morning, the partners visited the fair "Talent: International Exhibition of Professional Development and Projection" and it was a great opportunity for them to know the employment and training service of Valencia "Servef", the Valencian Institute of the SMES of the regional Government "Impiva", the Chamber of Trade, and the projects implemented by the Employment Department of the City of Valencia, in particular the projects of training and local employment of this year.

After lunch, Mrs. Oreto Argente presented two working documents, the "Internal Procedure" and the "Communication and Dissemination Strategy", a document that will be revised at least every six months. After the discussion, all the documents have been approved by the partners. In order to further develop the Exploitation Plan, a section of the Internal Procedure concerning the impact and sustainability of the project outcomes, the Harz AG was committed to prepare such plan, which will be presented to the group in the meeting in Germany. The contents of the first Newsletter were also discussed and will be approved in the next meeting of Randers. The NE.P.CO banner was approved, as well.

Furthermore, during the meeting the partners decided how to structure the "Guide for the Development of the European Qualifications Framework. Unifications Criteria: Competences, Skills and Knowledge".

On the second day of the meeting, each partner presented some projects of good practice. In particular, the three projects presented by the Employment Department of the City Council of Valencia were: the "Youth Employment Valencia 2011", the "Employment Workshop: Adaptation of a building located in Hermanos Maristas street" and the "Training and Local Employment Plan Valencia 2012". The Harz AG presented three interesting projects "Integration throughout Exchange", "Step by Step into the Future" and "Network 50+". Randers Kommune presented two interesting projects of jobrotation "Competence Development and Job Rotation for 16 Industrial Workers at the Metal Company Expedit" and "Competence Development and Jobrotation for Nurses at Randers Municipality".

The Employment Department of the City Council of Valencia planned the visit to a current and successful employment workshop "Adaptation of the Employment Service Center located in Hermanos Maristas street". Ms. Maria Martínez explained the main objectives of the workshop and the training given to the participants. The programme is designed to train a group of 20 unemployed people in the field of masonry with wall and floor tiling and in the field of plumbing and heating with specialties of domestic air conditioning and power modules. The aim of the workshop is to transform this building in an information center without architectural barriers to guide the users in their professional path.

After the visit, the partners went back to the Leones Center to analyse the results of the survey elaborated by Mrs. Katja Heidler of the Harz AG and showing the success of the first meeting held in Wernigerode, in Germany, in October, the 25th and 26th 2011. Furthermore, partners decided the dates and the main activities of the next meeting that will be held in Randers in June the 12th and 13th 2012.

Finally, after lunch, the partners have been invited to take part in a sightseeing guided tour of the historical center of the town visiting the silk market "Lonja de la Seda" and the archeological museum "Almoina".



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Conclusions

For a successful organization of the NE.P.CO activities and of the related work packages, partners agreed on the following proceedings, that the Employment Department of the City Council of Valencia will be in charge of the minutes of the Valencia meeting and on the preparation of the "Guide for the Development of the European Qualifications Framework. Unifications Criteria: Competences, Skills and Knowledge" with the contribution of all partners.

The Harz AG will develop a questionnaire concerning the satisfaction of the partners with the meeting in Valencia to be presented at the next meeting in Randers. Furthermore, the Harz AG will prepare the Exploitation Plan, a section of the Internal Procedure document concerning the impact and sustainability of the project outcomes. This plan will be presented to the group in the future meeting in Germany.

The Randers Kommune - Center for Competence Development and Jobrotation will prepare the Intermediate Report and will organize the next NE.P.CO meeting that will be held in Randers, in June, the 12th and the 13th 2012. During this meeting, partners will visit the Jobcenter, a training center, some public and private companies and they will be involved in the discussion of the Guide and of the Intermediate Report and in the approval of the first Newsletter. Finally, among the various projects submitted by partners during the meeting hold in Valencia, it will be selected a project of good practice that will be included in the guide of good practices.

Others

The City Council of Valencia offered to the partners the lunch of April the 25th, 2012 and the Sight-Seeing Guided Tour of Valencia.

Signatures:

City Council of Valencia

Randers Kommune - Center for Competence Development and Jobrotation

Harz AG – Initiative Region of Growth



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Annex 1 - Agenda

April, 25th and 26th 2012, Valencia, Spain
NE.P.CO

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**Wednesday, April 25<sup>th</sup>, 2012**

**09:00 - 09:30**

**Employment and Entrepreneurship Service programs and projects presentation.**

*Cristina Garcí, Maria Martínez and Oreto Argente, City Council of Valencia.*

**09:30 – 10:30**

**Labour Market Situation in Spain and Valencia Conclusions “Market demand study and professional profiles of the city of Valencia and its metropolitan areas”.**

*Amparo Cervera Taulet, Professor of Marketing and Market Research, Faculty of Economics, University of Valencia.*

*Gregorio García Mesanat, Associate Professor in Economic Analysis, Faculty of Economics, University of Valencia.*

**10:30 – 11:00**

**Coffee break.**

**11:00 – 13:00**

**Talent “International Exhibition of Professional Development and Projection”.**

**13:30 – 16:00**

**Lunch break.**

**16:00 – 18:00**

**Presentation by the City Council, discussion and approval of proposals for the working papers:**

- **Internal Procedure.**
- **Review and unification of criteria of competence, skills and knowledge.**
- **Communication and dissemination strategy.**

**Presentation by the City Council, discussion and approval of the contents of the first Newsletter.**

*Oreto Argente and Francesca Rondina, City Council of Valencia. Subsequently discussion of all partners.*

**20:30 – .....**

**Dinner time.**

**Thursday, April 26<sup>th</sup>, 2012**

**09:00 – 10:30**

**Presentation of three projects chosen by each partner.**

*Francesca Rondina, Maria Martínez and Oreto Argente, City Council of Valencia.*

*Helle Bonde, Randers Kommune – Center for Competence Development and Jobrotation.*

*Katja Heidler, Harz AG – Initiative region of growth.*

*Discussion of all partners.*



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| <b>10:30 – 11:00</b> | <b>Coffee break.</b>                                                                                                                                                                |
| <b>11:00 – 13:00</b> | <b>Visit to the Employment Workshop “Adaptation of Hermanos Maristas”.</b>                                                                                                          |
| <b>13:00 – 13:30</b> | <b>Presentation of survey results of the first meeting in Wernigerode (Germany).</b><br><i>Katja Heidler, Harz AG – Initiative region of growth.</i>                                |
| <b>13:30 – 14:15</b> | <b>Randers visit planning and schedule tasks.</b><br><i>Helle Bonde, Randers Kommune – Center for Competence Development and Jobrotation.</i><br><i>Discussion of all partners.</i> |
| <b>14:30 – 16:30</b> | <b>Lunch break.</b>                                                                                                                                                                 |
| <b>16.30 – 18:30</b> | <b>Tourist visit of Valencia.</b>                                                                                                                                                   |
| <b>20:30 – ...</b>   | <b>Dinner time.</b>                                                                                                                                                                 |